

## ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 6

|  |  |                                   |  |   |  |  |  |  |                |   |            |
|--|--|-----------------------------------|--|---|--|--|--|--|----------------|---|------------|
| 1. CONTRACT/PURCH ORDER/AGREEMENT NO.<br>F33657-95-D-2966  |  |                                   |  | 2. DELIVERY ORDER/ CALL NO.<br>0023   |  | 3. DATE OF ORDER/CALL<br>(YYYYMMDD)<br>99MAY24   |  | 4. REQUISITION/PURCH REQUEST NO.<br>SEE SECTION G                      |                | 5. PRIORITY<br>DO-C9  |            |
| ASC/CDS<br>USAF/AFMC<br>ASC/CDS BLDG 16, AREA B<br>2275 D. STREET<br>WRIGHT PATTERSON AFB OH 45433-7233<br>2LT STEPHEN J. SMITH 937 255 7003 X4647<br>STEPHEN.SMITH@ASCCD.WPAFB.AF.MIL     |  |                                   |  | CODE<br>FA8622  |  | 7. ADMINISTERED BY (If Other than 6)<br>DCMC BALTIMORE<br>217 EAST REDWOOD STREET<br>SUITE 1800<br>BALTIMORE MD 21202-5299<br>SCD: C PAS: (NONE) |  |  |                | CODE<br>S2101A  |            |
| 9. CONTRACTOR<br>MANAGEMENT CONSULTING & RESEARCH<br>NAME AND ADDRESS 1505 FARM CREDIT DR, SUITE 850<br>MC LEAN VA 22102   |  |                                   |  | CODE<br>5R191   |  | FACILITY   |  | 10. DELIVER TO FOB POINT BY (Date)<br>(YYYYMMDD) SEE SCHEDULE          |                | 11. X IF BUSINESS IS<br>X SMALL<br>SMALL DISADVANTAGED WOMEN-OWNED          |            |
|  |  |                                   |  |   |  |  |  | 12. DISCOUNT ITEMS<br>N  |                |   |            |
|  |  |                                   |  |   |  |  |  | 13. MAIL INVOICES TO ADDRESS IN BLOCK<br>SEE BLOCK 15 (PAYMENT OFFICE) |                |   |            |
| 14. SHIP TO<br>SEE SCHEDULE  |  |                                   |  | CODE  |  | 15. PAYMENT WILL BE MADE BY<br>DFAS-CO/SOUTH ENTITLEMENT OPER<br>P O BOX 182264<br>COLUMBUS OH 43218-2264  |  |  |                | CODE<br>HQ0338  |            |
|  |  |                                   |  |   |  |  |  |  |                | MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2. |            |
| 16. TYPE OF ORDER  |  | DELIVERY/ CALL<br>X               |  | This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.   |  |  |  |  |                |   |            |
|  |  | PURCHASE                          |  | Reference your furnish the following on items specified herein.   |  |  |  |  |                |   |            |
|  |  |                                   |  | ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH. AND AGREES TO PERFORM THE SAME. |  |  |  |  |                |   |            |
| NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD)   |  |                                   |  |   |  |  |  |  |                |   |            |
| If this box is marked, supplier must sign Acceptance and return the following number of copies.  |  |                                   |  |   |  |  |  |  |                |   |            |
| 17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE<br>SEE SECTION G   |  |                                   |  |   |  |  |  |  |                |   |            |
| 18. ITEM NO.   |  | 19. SCHEDULE OF SUPPLIES/SERVICES |  |   |  | 20. QUANTITY ORDERED/ACCEPTED  |  | 21. UNIT   | 22. UNIT PRICE |   | 23. AMOUNT |
|  |  |                                   |  |   |  |  |  |  |                |   |            |
|  |  |                                   |  |   |  |  |  |  |                |   |            |
| *If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.                      |  |                                   |  | 24. UNITED STATES OF AMERICA<br>LYTUS JORDAN<br>BY: <i>Lytus Jordan</i> 4 Jun 99  |  |  |  | 25. TOTAL<br>\$99,997.03   |                | 29. DIFFERENCES   |            |
| 26. QUANTITY IN COLUMN 20 HAS BEEN<br><input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED |  |                                   |  | 27. SHIP NO.  |  | 28. D.O. VOUCHER NO.   |  | 30. INITIALS   |                |   |            |
| DATE SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE   |  |                                   |  | 32. PAYMENT<br>PARTIAL<br>FINAL   |  | 32. PAID BY  |  | 33. AMOUNT VERIFIED CORRECT FOR  |                | 34. CHECK NUMBER  |            |
| 36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.<br>DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER  |  |                                   |  | 32. PAYMENT<br>COMPLETE<br>PARTIAL<br>FINAL   |  |  |  | 35. BILL OF LADING   |                |   |            |
| 37. RECEIVED AT  |  | 38. RECEIVED BY (Print)           |  | 39. DATE RECEIVED (YYYYMMDD)  |  | 40. TOTAL CONTAINERS   |  | 41. S/R ACCOUNT NO.  |                | 42. S/R VOUCHER NO.   |            |

1. In accordance with the provisions of the basic contract F33657-95-D-2966, Special Contract Requirement H-013 "Orders" and this delivery order 0023, the contractor shall provide effort in accordance with the attached Statement of Work(SOW) entitled, "ADVISORY AND TECHNICAL SUPPORT FOR THE ASC COMPTROLLER" as specified below at a ceiling amount of \$99,997.03.

2. SECTION B: The Supplies/ Services Schedules are set forth on pages 3-4 hereto.

3. SECTION G: Appropriation and Accounting Classification data is set forth on page 5 hereto.

4. SECTION H

In accordance with AFMC FAR Sup 5352.245-9000 Base Support(July 1992), base support will be provided by ASC/FMFQ, Bldg 1. Access to phones, copiers, facsimile machines, computer resources, and generic office supplies will be provided.

5. SECTION I

Contract Line Item Number(CLIN) 0005 is completely funded and subject to the provisions clause FAR 52.232-20 "LIMITATION OF COST".

6. SECTION J: List of Attachments is set forth on page 6 hereto.

| ITEM | SUPPLIES OR SERVICES | Qty        | Unit Price        |
|------|----------------------|------------|-------------------|
|      |                      | Purch Unit | Total Item Amount |
| 0001 |                      |            | \$98,532.93       |

ADVISORY/ TECHNICAL SUPPORT

acrn: AA  
security: U  
contract type: Y - TIME AND MATERIALS  
completion date: 23 MAY 2000  
descriptive data:

a. The Contractor shall provide Advisory and Technical Support in accordance with the Statement of Work(SOW), dated 99 Mar 26, Section J Atch 1.

b. Listed below are the negotiated labor categories and corresponding labor hours for each category:

YEAR 4

| CONTRACTOR      | LABOR CATEGORY     | ESTIMATED HOURS |
|-----------------|--------------------|-----------------|
| PRIME(OFF-SITE) | Project Manager    | 6               |
| PRIME(OFF-SITE) | Senior Analyst(PL) | 4               |
| PRIME(OFF-SITE) | Data Technician    | 4               |
| PRIME(ON-SITE)  | Senior Analyst(PL) | 510             |
| SUBTOTAL        |                    | 524             |

YEAR 5

| CONTRACTOR      | LABOR CATEGORY     | ESTIMATED HOURS |
|-----------------|--------------------|-----------------|
| PRIME(OFF-SITE) | Project Manager    | 12              |
| PRIME(OFF-SITE) | Senior Analyst(PL) | 8               |
| PRIME(OFF-SITE) | Data Technician    | 8               |
| PRIME(ON-SITE)  | Senior Analyst(PL) | 877             |
| SUBTOTAL        |                    | 905             |

TOTAL 1,429

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| ITEM | SUPPLIES OR SERVICES | Qty<br>Purch Unit | Unit Price<br>Total Item Amount |
|------|----------------------|-------------------|---------------------------------|
|------|----------------------|-------------------|---------------------------------|

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0002

NSP

DATA- EXHIBIT A

acrn: U  
security: U  
DD1423 is Exhibit: A  
contract type: Y - TIME AND MATERIALS  
completion date: 23 MAY 2000  
descriptive data:

Submit data in accordance with Section J Exhibit A, Contract Data Requirements List  
(DD Form 1423) dated 99 APR 06.

0003

\$22.00

MATERIALS

acrn: AA  
security: U  
contract type: Y - TIME AND MATERIALS  
completion date: 23 MAY 2000  
descriptive data:

The Contractor shall provide materials required in support of CLIN 0001 above.

0005

\$1,442.10

TRAVEL AND COMPUTER SERVICES

acrn: AA  
security: U  
contract type: S - COST REIMBURSEMENT  
completion date: 23 MAY 2000  
descriptive data:

Travel and Computer Services in support of CLIN 0001 above.

| ACRN | Appropriation/Lmt                                       | Subhead/Supplemental Accounting Data              | Obligation Amount |
|------|---|---|-------------------|
| AA   |   |   | \$99,997.03       |
|      | 57 93400  | 309 4720 101507 040000 592CH 72806F 503000 F03000 |                   |
|      | funding breakdown:                                      | On Clin 0001:                                     | \$98,532.93       |
|      |   | On Clin 0003:                                     | \$22.00           |
|      |   | On Clin 0005:                                     | \$1,442.10        |
|      | pr/mipr:  | GASCFMB9972100                                    | \$99,997.03       |
|      | descriptive data:                                       |   |                   |
|      | The Accounting Classification Line of the AFMC Form 36: |   |                   |
|      | 579 3400 309 4720 101507 04 592CH 72806F 503000 F03000  |   |                   |

| DOCUMENT     | PGS | DATE        | TITLE  |
|--------------|-----|-------------|--|
| ATTACHMENT 1 | 2   | 26 MAR 1999 | Statement of Work entitled, "ADVISORY AND TECHNICAL SUPPORT FOR THE ASC COMPTROLLER" |
| EXHIBIT A    | 1   | 06 APR 1999 | CONTRACT DATA REQUIREMENT LIST(CDRL)   |

26 March 1999

**Statement of Work  
for  
Advisory and Technical Support  
for the ASC Comptroller**

**1.0 OBJECTIVE**

1.1 The objective of this task is to provide specialized services and assistance to the ASC Comptroller.

**2.0 PURPOSE**

2.1 The purpose of this task order is to provide the ASC Comptroller with an experience base that can be relied upon to assist in a broad range of executive and financial issues.

**3.0 SCOPE**

3.1 The contractor will provide the impetus, leadership, and experience necessary to allow the Comptroller to develop comprehensive accounting reports that comply with the legislative mandates and permit a more thorough and objective assessment of the business area's performance and financial condition, as well as enhance the budget preparation and deliberation process. As a technical expert in commercial business practices, the contractor will work with the Comptroller and Deputy Comptroller to implement commercial type financial business practices and to apply the Federal Generally Accepted Accounting Principles to the financial operations of the command. The contractor will assist Chief Operating Officers of the business areas in the development of commercial-like business practices and is paramount in helping the Chief Operating Officers develop and utilize commercial-like Financial Statements. The task of implementing the various accounting initiatives and encouraging further business growth will require a high level of acquisition and strategic planning experience in managing and directing Government accounting and financial services. Examples of the required level of experience are: Detailed knowledge of center and base level financial services; working level systems accounting experience; knowledge of procedures used to resolve inter-agency accounting issues; ability to work with DFAS concerning procedures and responsibilities.

**4.0 REQUIREMENTS/WORK TO BE ACCOMPLISHED**

4.1 The contractor shall develop critical partnership with recognized financial experts internal and external to the government to enable the Center to become the lead Air Force activity for the development of a CFO compliant accounting system.

4.2 The contractor shall interface as required with the ASC functionals as well as with industry leaders to develop a strategic plan to produce useable, complete, reliable, timely, consistent and audible financial information for the Center.

4.3 The contractor shall provide technical expertise to develop functional requirements for the deployment of modern automated information systems that provide reliable data and integrate budget, accounting, and program information.

4.4 The contractor shall interface with Air Force personnel, associate contractors and other Air Force/Government agencies to seek the latest financial technologies to improve financial reporting and develop better performance and cost measures.

4.5 The contractor shall offer solutions to current problems involving standardization of accounting data, definitions, and concepts and recommend appropriate courses of action.

## **5.0 GENERAL AND SPECIAL REQUIREMENTS**

5.1 Work in support of this delivery order will be at ASC and the contractor's facilities. Some travel by the contractor will be required to support conferences, workshops, meetings and offsites. All travel will be approved in advance by the Government Task Monitor and at the option of the Task Monitor. The contractor may be required to travel under government travel orders.

## **6.0 DELIVERABLES**

CDRL A0004, Contractor's Progress, Status, & Management Report  
CDRL A0006, Technical Report - Study/Services



|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
|--|--|---|--|---------------------------------------|--|--|--------------------------------|------------------|--|----------------------------------|--|-----------|--|
| CONTRACT DATA REQUIREMENTS LIST<br>(2 Data Items)  |  |   |  |                                       |  |  |                                |                  |  | rm Approved<br>OMB No. 0704-0188 |  |           |  |
| The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
| A. CONTRACT LINE ITEM NO.<br>TBD   |  |   |  | B. EXHIBIT                            |  | C. CATEGORY:<br>TDP _____ TM _____ OTHER _____     |                                |                  |  |                                  |  |           |  |
| D. SYSTEM/ITEM<br>Spec Comptroller Functional Spt  |  |   |  | E. CONTRACT/PR NO.                    |  |  | F. CONTRACTOR                  |                  |  |                                  |  |           |  |
| 1. DATA ITEM NO.<br>A0004  |  | 2. TITLE OF DATA ITEM<br>Contractor's Progress, Status, and Management Report |  |                                       |  |  | 3. SUBTITLE                    |                  |  |                                  |  |           |  |
| 4. AUTHORITY (Data Acquisition Document No.)<br>DI-MGMT-80227  |  |   |  | 5. CONTRACT REFERENCE<br>SOW PARA 3.0 |  |  | 6. REQUIRING OFFICE<br>ASC/FMP |                  |  |                                  |  |           |  |
| 7. DD 250 REQ<br>LT  |  | 9. DIST STATEMENT<br>REQUIRED   |  | 10. FREQUENCY<br>MONTHLY              |  | 12. DATE OF FIRST SUBMISSION<br>See BLK 16         |                                | 14. DISTRIBUTION |  |                                  |  |           |  |
| 8. APP CODE<br>N   |  | B   |  | 11. AS OF DATE<br>MONTH END           |  | 13. DATE OF SUBSEQUENT<br>SUBMISSION<br>See BLK 16 |                                | a. ADDRESSEE     |  | b. COPIES                        |  |           |  |
| 16. REMARKS<br>BLKS 12 and 13: 20 days after as of date.<br><br>NOTE: A final report will be a compilation of previous status reports and labeled as a "Final Report."   |  |   |  |                                       |  |  |                                | ASC/FMP          |  | 1                                |  |           |  |
|  |  |   |  |                                       |  |  |                                | ASC/CDSY         |  | 1                                |  | (Lt only) |  |
|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
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|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
| 15. TOTAL →  |  |   |  |                                       |  |  |                                |                  |  | 2                                |  |           |  |
| 1. DATA ITEM NO.<br>A0006  |  | 2. TITLE OF DATA ITEM<br>Technical Report - Study/Services                    |  |                                       |  |  | 3. SUBTITLE                    |                  |  |                                  |  |           |  |
| 4. AUTHORITY (Data Acquisition Document No.)<br>DI-MISC-80508  |  |   |  | 5. CONTRACT REFERENCE<br>SOW Para 4.0 |  |  | 6. REQUIRING OFFICE<br>ASC/FMP |                  |  |                                  |  |           |  |
| 7. DD 250 REQ<br>LT  |  | 9. DIST STATEMENT<br>REQUIRED   |  | 10. FREQUENCY<br>AS REQUIRED          |  | 12. DATE OF FIRST SUBMISSION<br>See BLK 16         |                                | 14. DISTRIBUTION |  |                                  |  |           |  |
| 8. APP CODE<br>N   |  | B   |  | 11. AS OF DATE<br>See BLK 16          |  | 13. DATE OF SUBSEQUENT<br>SUBMISSION<br>See BLK 16 |                                | a. ADDRESSEE     |  | b. COPIES                        |  |           |  |
| 16. REMARKS<br>BLKS 10, 11, 12, and 13: The contractor shall submit the report upon request from the requiring office. Submittal shall be due NLT 30 days after receipt of the request.  |  |   |  |                                       |  |  |                                | ASC/FMP          |  | 1                                |  | 1         |  |
|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
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|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
|  |  |   |  |                                       |  |  |                                |                  |  |                                  |  |           |  |
| 15. TOTAL →  |  |   |  |                                       |  |  |                                | 1                |  | 1                                |  |           |  |
| G. PREPARED BY<br>Michele M. Harper  |  |   |  | H. DATE<br>26 Mar 99                  |  | I. APPROVED BY<br>Charles Conley                   |                                |                  |  | J. DATE<br>4-6-99                |  |           |  |

17. PRICE GROUP

18. ESTIMATED  
TOTAL PRICE

17. PRICE GROUP

18. ESTIMATED  
TOTAL PRICE